Call for 21st CCLC External Evaluators for the 2019-20 Grant Year

A consistent 21st CCLC External Evaluation plan is in effect for all Missouri 21st CCLC Cohorts. All 21st CCLC Cohorts have the same three goals related to 1) academic achievement and efficacy, 2) program effectiveness, and 3) college and career readiness. The External Evaluation process requires the completion of a guided reflection document by the certified external evaluator with input and participation by the program administrator and other key staff. Note: Certified External Evaluators from the previous year must attend a recertification training to maintain certification for the 2019-20 grant year.

Process: 21st CCLC grantees are required to contract with a certified external evaluator to review, analyze, and jointly reflect upon the data collected over the course of the year specific to the three goals. The process will be a collaborative effort that requires participation from both the program administrator and the external evaluator.

Overview of External Evaluator Duties: The external evaluator must attend a certification training to be an evaluator for 21st CCLC grantees. Certified external evaluators selected by a grantee will be responsible for meeting with the grantee administration and staff to learn about the specific afterschool program, its goals, structure, and local context (~2 hours). Once available, the certified external evaluator will review data reports (~3-4 hours) and prepare written responses to the questions in the Guided Reflection Documentation form (~3-4 hours) prior to the second face-to-face meeting with the program administrator and other key staff. The external evaluator will meet with the grantee administration and key staff to review the data and narrative responses prepared by the external evaluator. At the second meeting (~2-3 hours), the evaluator, program director, and key staff will also discuss the final feedback/response question(s) for each objective. The external evaluator will then complete the remainder of the Guided Reflection Documentation form (~1-2 hours) and submit it to the Program Director.

Fee: All certified external evaluators will receive the same rate of payment for the external evaluation of a 21st CCLC grantee. The fee for the external evaluation is $2200 for a grantee with one site, and $400 per additional site after the first site. Note: Completion of the certification/training process does not guarantee that the certified external evaluator will be selected by a 21st CCLC grantee, and grantees may change external evaluators from year to year during the five year grant cycle.

Timeline: A list of certified external evaluators will be provided to 21st CCLC grantees to choose from. Certified external evaluators will meet with the program administration prior to 6/30/20 to discuss the local context. Data for the outside evaluation will be available near the start of the school year. Local evaluators and program administration will meet between in the early fall to discuss the data and questions on the Guided Reflection Documentation form. The final Guided Reflection Documentation form will be due to DESE in October.

Eligibility: Individuals seeking certification as a 21st CCLC External Evaluator must 1) be based in Missouri, 2) have a master’s degree in education, child/youth development, policy, or other related area which ensures knowledge of quantitative and qualitative methods, 3) have experience conducting program/project evaluations, and 4) attend the required 21st CCLC External Evaluator training.

Training/Certification: The Missouri AfterSchool Network (MASN) will provide a training session for new external evaluator candidates on Thursday, February 27, 2020 from 9:30 am-3:30 pm in Columbia, MO. Cost: $125 registration fee. If you are interested in becoming a certified 21st CCLC External Evaluator for the 2019-20 grant year, please complete an application form, and visit https://cvent.me/RqrDE3 to register and pay for the training session.

If you were a 2018-19 Certified External Evaluator, you may register for the online Zoom refresher training on Tuesday, March 10, 2020 from 1-3 pm or Friday, March 13, 2020 from 9-11 am. Cost: $25 registration fee. Returning candidates do not need to complete a new application form, unless they would like to update their information. Please visit https://cvent.me/RqrDE3 to register and pay for the training session.