Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
8/1/2023	**August**									
8/15/2023	Directors Meeting (3rd Tuesday at 10:00 AM)	✓				✓		✓		
8/29/2023	STEM PLC - Full Group #1 (12:00-2:00 PM or 6:00-8:00 PM)			✓		✓				✓
9/1/2023	**September**									
9/1/2023	Schedule first Program Visits and first Site Visits with ARE	✓				✓		✓		
9/1/2023	Check the portal for updates (due dates are subject to change)	✓				✓				✓
9/6/2023	Entrepreneurship PLC			✓						
9/14/2023	Policy Committee Meeting 10:00 AM-12:00 PM (virtual)		✓			✓		✓		
9/15/2023	September KCC Attendance deadline	✓							✓	
week of 9/18/2023	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
9/19/2023	Middle School Student Leadership Summit, Missouri S&T- Rolla		✓		✓					
9/19/2023	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
9/20/2023	CAPSA PLC Meeting			✓				✓		
9/20/2023	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
9/22/2023	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓								✓
9/28/2023	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
9/30/2023	Check the DESE Afterschool Portal for the 2023-24 monitoring schedule.	✓								✓
9/30/2023	KCC - Deadline for school year setup complete and attendance entered.	✓								
10/1/2023	**October**									
10/1/2023	DESSA Fall Window Opens - Only for afterschool staff (referred to as Time 1 DESSA)	✓							✓	
10/1/2023	Check the portal for updates (due dates are subject to change)	✓				✓				✓
week of 10/2/2023	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
10/4/2023	Entrepreneurship PLC			✓						
10/5/2023	Virtual Professional Development (6:00-7:30 PM) How do we know what youth are going through?		✓		✓		✓			
10/5/2023	Youth Advocacy Summit (Oct 5-6, Jefferson City)		✓		✓					
10/11/2023	Quality/PD Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
10/15/2023	October KCC Attendance deadline	✓							✓	
week of 10/16/2023	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
10/17/2023	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
10/18/2023	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
10/18/2023	CAPSA PLC Meeting			✓				✓		

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10/22/2023	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
10/24/2023	Afterschool Leadership Team Retreat (Columbia)									
10/25/2023	"All Things Youth" - Extension and Engagement Week (Columbia)		✓		✓		✓			
10/26/2023	Lights on Afterschool		✓		✓	✓				
10/26/2023	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
10/31/2023	PQA scheduled - if your sites do not yet have a scheduled PQA observation date, contact your ARE	✓				✓			✓	
10/31/2023	Regional director's calls are likely scheduled by now. If you don't know the date, please check with your ARE.	✓				✓		✓		
10/31/2023	KCC -DESE Demographics (Free/Reduced Lunch, Special Needs, LEP, Title I) -Feeder School Data (21st CCLC only)	✓							✓	
10/31/2023	KCC -Complete Staff Information Sheets (roll-over for existing staff; new sheets for new staff) -Partners (enter/roll-over from previous year)	✓							✓	
11/1/2023	**November**									
11/1/2023	Meet with certified External Evaluator - the certified External Evaluator should send a copy of the Guided Reflection prior to the 2nd meeting so that it can be discussed and finalized at the meeting.	✓							✓	
11/1/2023	Check DESE Portal for Tiered Monitoring System (TMS) status and dates	✓				✓				✓
11/1/2023	Check the portal for updates (due dates are subject to change)	✓				✓				✓
11/1/2023	Entrepreneurship PLC			✓						
11/2/2023	STEM Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
11/14/2023	Directors Meeting (2nd Tuesday at 10:00 AM)	✓	✓		✓	✓				
11/15/2023	DESSA Fall Window Closes (afterschool staff)	✓							✓	
11/15/2023	Evaluation - Guided Reflection due to DESE (21st CCLC only)	✓							✓	
11/15/2023	November KCC Attendance deadline - Fall DESSA Deadline	✓							✓	
11/15/2023	CAPSA PLC Meeting			✓				✓		
11/16/2023	In-person ambassador meeting and social 6:30 PM			✓	✓					
11/16/2023	MOSAC2 Registration Deadline (on-site registration available at +$10 processing fee)		✓		✓		✓			
11/16/2023	DESE New Directors Meeting (pre-conference to MOSAC)	✓								✓
11/17/2023	MOSAC2 Professional Development Institute - November 17-19, 2023									
11/17/23 or 11/18/2023	STEM PLC meet-up at MOSAC2			✓	✓					
11/17/23 or 11/18/2023	DESE Grantee Sessions held during MOSAC2	✓					✓			✓
11/18/2023	MOSAC2 Professional Development Institute - November 17-19, 2023	✓	✓				✓			

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
11/19/2023	MOSAC2 Professional Development Institute - November 17-19, 2023									
11/22/2023	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
11/30/2023	Schedule Planning with Data if PQA observations are complete.	✓				✓		✓		
12/1/2023	**December**									
12/1/2023	Check the portal for updates (due dates are subject to change)	✓				✓				✓
12/1/2023	Additional Rubric Documentation - Winter Window open through the end of January (optional early submission window)	✓			✓				✓	
12/6/2023	Entrepreneurship PLC			✓						
12/7/2023	Virtual Professional Development (6:00-7:30 PM) Reimagining Belonging		✓		✓		✓			
12/7/2023	Monthly ARE call (4th Thursday 10:00 AM - 12:00 PM)									
12/12/2023	STEM PLC - Full Group #2 (12:00-2:00 PM or 6:00-8:00 PM)			✓						
12/13/2023	Policy Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
12/15/2023	December KCC Attendance deadline	✓							✓	
12/19/2023	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
12/20/2023	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
12/20/2023	CAPSA PLC Meeting			✓				✓		
12/22/2023	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓								✓
1/1/2024	**January**									
1/2/2024	Schedule second Program Visit and second Site Visits with ARE (Note: SAC only have one site level visit per year)	✓				✓		✓		
1/2/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
1/3/2024	Entrepreneurship PLC			✓						
1/3/2024	Missouri legislative session begins									
week of 1/8/2024	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
1/10/2024	Quality/PD Committee 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
1/15/2024	Schedule Youth Work Methods Training with your ARE or register for a virtual option	✓				✓	✓			
1/15/2024	Afterschool Quality Survey "AQS" available. Complete this survey to received electronic survey links and request any needed paper surveys. Paper survey requests must be made by February 5th in order to receive copies by the opening of the paper survey window on 2/15/24.	✓				✓			✓	
1/15/2024	January KCC Attendance deadline	✓							✓	
1/16/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
1/17/2024	CAPSA PLC Meeting			✓				✓		
1/17/2024	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
1/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
1/22-26/2024	Mental Wellness in Afterschool Week		✓	✓	✓	✓				
week of 1/24/2024	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
1/25/2024	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
1/30/2024	Beyond the Bell Toolkit Training				✓		✓			
1/31/2024	KCC -1st Semester (Aug-Dec 31) Pre and Post Grades (all students currently enrolled) -Certify Fall Semester APR Data (Electronic Signature) (All 21CCLC only)	✓							✓	
1/31/2024	Additional Rubric Documentation - Winter Window closes (optional early submission window)	✓			✓				✓	
1/31/2024	Final date for first Program Visit meeting with ARE	✓						✓		
2/1/2024	**February**									
2/1/2024	Schedule your Planning with Data session and Youth Work Methods Training session with your ARE once your PQA observations are complete.	✓						✓	✓	
2/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
2/7/2024	Entrepreneurship PLC			✓						
week of 2/5/2024	STEM PLC Coaching Circle (Time/date set by Coach)			✓						
2/8/2024	Virtual Professional Development (6:00-7:30 PM) Connection and Reconnection: Structure, agreements, and rituals		✓		✓		✓			
2/8/2024	STEM Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
2/21/2024	CAPSA PLC Meeting			✓				✓		
2/15/2024	Annual Survey Window opens - youth, family, staff, and school administrator surveys	✓							✓	
2/15/2024	February KCC Attendance deadline	✓							✓	
2/20/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
2/20/2024	Ambassador in-person meeting/prep for Show Me Afterschool									
2/20/2024	Afterschool Leadership Team Retreat (Jefferson City)									
2/21/2024	Show Me Afterschool Day at the Capitol		✓		✓	✓				
2/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
2/22/2024	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
2/28/2024	Regional director's calls are likely scheduled by now. If you don't know the date, please check with your ARE.	✓				✓		✓		
3/1/2024	**March**									
3/1/2024	Schedule your Planning with Data session with your ARE if you haven't already.	✓						✓	✓	
3/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
3/6/2024	Child Advocacy Day at the Capitol		✓		✓	✓				
3/6/2024	Entrepreneurship PLC			✓						
3/7/2024	STEM Day at the Capitol		✓		✓	✓				
3/12/2024	STEM PLC - Full Group #3 (12:00-2:00 PM or 6:00-8:00 PM)			✓						
3/13/2024	Policy Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
3/15/2024	March KCC Attendance deadline	✓							✓	
3/20/2024	CAPSA PLC Meeting			✓				✓		
3/20/2024	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
3/15/2024	2022-23 List of Certified Evaluators posted to DESE portal	✓							✓	
3/17/2024	NAA convention March 17-20, Orlando, FL									
3/19/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
3/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓								✓
3/25/2023	Budget modification deadline for supplies and equipment only	✓								✓
3/28/2024	Monthly ARE call (In-Person 10-3pm)									
3/28/2024	STEM Symposium		✓		✓		✓			
3/31/2024	Annual Survey Window closes - youth, family, staff, and school administrator surveys	✓							✓	
3/31/2024	Schedule your Youth Work Methods training with your ARE if you haven't already.	✓					✓			
4/1/2024	**April**									
4/1/2024	Additional Rubric Documentation - Spring Window open through the end of May (June if operating summer program)	✓								
4/1/2024	DESSA Spring Window Opens - Afterschool staff (Time 2) and school day teacher surveys	✓							✓	
4/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
4/1-5/2024	Workforce Development in Afterschool Week		✓	✓	✓	✓				
4/2/2024	STEM PLC - Full Group #4 (12:00-2:00 PM or 6:00-8:00 PM)			✓						
4/2/2024	Municipal election day									
4/3/2024	Entrepreneurship PLC			✓						
4/4/2024	Virtual Professional Development (6:00-7:30PM) Relationships and Identity		✓		✓		✓			
4/4/2024	HS Student Leadership Summit, Missouri S&T-Rolla		✓	✓		✓				
4/15/2024	April KCC Attendance Deadline	✓							✓	
4/17/2024	CAPSA PLC Meeting			✓				✓		
4/22-26, 2024	Afterschool Professionals Appreciation Week		✓		✓	✓				
4/16/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
4/17/2024	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
4/18/2024	Quality Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
4/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
4/25/2024	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
4/30/2024	Check the DESE Afterschool Portal for the due date for Continuation Reports	✓				✓				✓
4/30/2024	Ambassador applications due for 2024-25 cohort			✓						
4/30/2024	DESSA Spring Window Closes - Afterschool staff (Time 2) and school day teacher surveys	✓							✓	
5/1/2024	**May**									
5/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
5/1/2024	Entrepreneurship PLC			✓						
5/9/2024	STEM Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
5/15/2024	May KCC Attendance Deadline	✓							✓	
5/15/2024	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✓						
5/15/2024	CAPSA PLC Meeting			✓				✓		
5/16/2024	Policy Committee Meeting 10:00 AM-12:00 PM (virtual)		✓		✓		✓			
5/21/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
5/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓
5/23/2024	Monthly ARE call (4th Thursday 10:00 AM-12:00 PM)									
5/31/2024	Final date for second program level meeting with ARE	✓						✓		
5/31/2024	Additional Rubric Documentation - Spring Window closes (unless program operates in June)	✓							✓	
6/1/2024	**June**									
6/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
6/5/2024	Entrepreneurship PLC			✓						
6/15/2024	KCC -2nd Semester (Jan 1-May 31) Pre and Post Grades -Certify Spring Semester APR (Electronic Signature) (Both 21st CCLC only)	✓							✓	
6/18/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
6/18-20/2024	MAACCE Conference	✓					✓			
6/21/2024	Ambassador monthly meeting and Policy Committee Retreat			✓						
6/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓								✓
7/1/2024	**July**									
7/1/2024	Check the portal for updates (due dates are subject to change)	✓				✓				✓
7/1/2024	TMS Self-Assessment due	✓								✓
7/8/2024	National Summer Learning Week (July 8-12)									
7/15/2024	Youth Entrepreneurship Pitch Challenge closes									
7/15/2024	Certify APR Data in KCC (Electronic Signature) - 21CCLC and ARP grantees	✓							✓	

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
7/15/2024	SAC Final Program Report	✔								✔
7/17/2024	Ambassador monthly meeting 11:00 AM-12:00 PM; 6:30-7:30 PM (2023 cohort)			✔						
7/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✔								✔
7/25/2024	Final expenditure report to DESE	✔								✔
7/25/2024	Payment Request - The last submission is no later than July 25, 2024.	✔								✔
8/1/2024	**August**									
8/1/2024	Check the portal for updates (due dates are subject to change)	✔				✔				✔
8/6/2024	Primary Election Day									
8/7/2024	Entrepreneurship PLC			✔						
8/20/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✔	✔		✔	✔				
8/21/2024	CAPSA PLC Meeting			✔				✔		
8/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✔			✔					✔
9/1/2024	**September**									
9/1/2024	Check the portal for updates (due dates are subject to change)	✔				✔				✔
9/4/2024	Entrepreneurship PLC			✔						
9/15/2024	September KCC Attendance deadline	✔							✔	
9/17/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✔	✔		✔	✔				
9/18/2024	CAPSA PLC Meeting			✔				✔		
9/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✔								✔
9/30/2024	Check the DESE Afterschool Portal for the 2023-24 monitoring schedule.	✔								✔
9/30/2024	KCC: -Program Set-up, Create Activities, Enroll Students - Enter attendance at least once for all students currently attending	✔							✔	
10/1/2024	**October**									
10/1/2024	Check the portal for updates (due dates are subject to change)	✔				✔				✔
10/2/2024	Entrepreneurship PLC			✔						
10/15/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✔	✔		✔	✔				
10/15/2024	October KCC Attendance deadline	✔							✔	
10/16/2024	CAPSA PLC Meeting			✔				✔		
TBD	Lights On Afterschool		✔		✔	✔				
10/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✔			✔					✔
11/1/2024	**November**									
11/1/2024	Check the portal for updates (due dates are subject to change)	✔				✔				✔
11/6/2024	General Election Day									
11/6/2024	Entrepreneurship PLC			✔						

Date	Activity	Grantees	All Programs	PLC Members	Optional	Communication	Professional Development	Technical Assistance	Data Collection and Evaluation	DESE Fiscal and Monitoring
11/15/2024	November KCC Attendance deadline	✓							✓	
TBD	MOSAC Professional Development Institute	✓	✓				✓			
11/19/2024	Directors Meeting (3rd Tuesday at 10:00 AM)	✓	✓		✓	✓				
11/20/2024	CAPSA PLC Meeting			✓				✓		
11/22/2024	Payment Request is due quarterly, but may be submitted monthly between the 22nd and 25th of each month.	✓			✓					✓